

DATA PROTECTION

We appreciate your visit to our website. The protection of your personal data is important to us and we want you to feel safe when visiting our website. We protect your privacy and your personal data. We process your personal data according to the content of this privacy policy in compliance with the applicable data protection provisions of the General Data Protection Regulation (GDPR) as well as any other relevant provisions concerning data protection.

Contents

1. Name and contact details of the controller

AMK Holding GmbH & Co. KG as the operator of the website <https://amk-group.com> is the controller within the meaning of the GDPR.

2. Contact the data protection officer

You can contact our data protection officer at any time with any data protection concerns at datenschutz@emetz.de.

3. What are personal data?

Personal data means any information relating to an identified or identifiable natural person; an identifiable natural person is one who can be identified, directly or indirectly, in particular by reference to an identifier such as a name, an identification number, location data, an online identifier or to one or more factors specific to the physical, physiological, genetic, mental, economic, cultural or social identity of that natural person.

4. Data processing purposes

The scope and nature of the collection, processing and use of your data differs depending on whether you visit our website merely to retrieve generally available information or to make use of additional services. In principle, we process your personal data within the scope of our business activities for pre-contractual or contractual purposes. In addition, the exercise of our legitimate interest, your consent or compliance with legal requirements may also be the substantive purpose of data processing by us. We inform you about the respective specific purposes of data processing in the following areas.

5. Legal basis of data processing

We process your personal data according to the following legal bases:

- for the fulfillment of pre-contractual or contractual obligations (Article 6(1)(b) GDPR)
- on the basis of your consent (Article 6(1)(a) GDPR)
- for the purpose of balancing of interests (Article 6(1)(f) GDPR)
- due to legal requirements (Article 6(1)(c) GDPR)

We will inform you about the specific legal basis of the data processing in our respective processing operations.

6. Right to object

If we process your personal data for the purpose of balancing of interests on the basis of our overriding legitimate interest (legal basis for data processing is Article 6(1)(f) GDPR), you have the right to object to this processing at any time for reasons arising from your particular situation. If you exercise your right to object, we will stop processing the data concerned. However, we reserve the right to further processing (with the exception of direct advertising; in this case, we will comply with your objection immediately) if we can demonstrate compelling legitimate grounds for the processing which override your interests, rights and freedoms, or if the processing serves the purpose of asserting, exercising or defending legal claims. Other rights of the data subject remain unaffected.

7. Use of our website for information purposes

Purely informational use of our website generally does not require you to provide personal data. Rather, in this case, when you call up our web pages, we only record the data that your Internet browser automatically transmits to us, such as:

- Referrer (previously visited website)
- Requested web page or file
- Browser type and version
- Operating system used
- Date and time of access
- IP address in anonymized form
- Other similar data and information that serve to avert danger in the event of attacks on our information technology systems.

This is usually done through the use of log files. The purpose of processing is to ensure the functionality and compatibility of our website for technically smooth use, including troubleshooting, as well as protection against technical attacks and misuse. The legal basis for this processing is our legitimate interest according to Article 6(1)(f) GDPR. Our legitimate interest lies in the proper operation of our website. The log file data are deleted when they are no longer necessary for the purpose of processing.

8. Use of our website for other services

If you make use of further services of our company via our website, it may be necessary for you to provide personal data for this purpose. The personal data required for the provision of services are specified in the

respective input mask or application. You can enter additional information voluntarily. You can tell which information is required and which is voluntary by the fact that the mandatory information is marked with an asterisk (*) or with the note "Required field". Your data will be processed solely for the purpose of providing the service you requested. The legal basis for the processing of your personal data as well as the information about when your personal data will be deleted can be found in the description of the specific services.

9. Hosting

We use an external service provider to host our website. The personal data collected on this website are stored on the hosting service's servers. Use of the hosting service is in the interest of secure, fast and efficient provision of our website (Article 6(1)(f) GDPR). Our hosting service will process your data only to the extent necessary to fulfill its performance obligations under the contractual obligations and instructions from us. We use United Domains, Gautinger Str. 10, 82319 Starnberg as the hosting service. We have signed a contract for order processing with the hosting service according to Article 28 GDPR.

10. Contact us

Contact form

On our website we offer you the possibility of contacting us by means of a contact form. The personal data that you provide as a result of contacting us via a contact form will only be processed for the purpose of handling your communication via the contact form. Transfer to third parties only takes place if this is necessary for the purpose of handling your communication. The legal basis for this processing is Article 6(1)(b) GDPR. Your personal data will be deleted when they are no longer required to fulfill the purpose of your communication. We would like to point out that your messages may have to be stored within the scope of legally existing retention obligations. In this case, the legal basis is Article 6(1)(c) GDPR.

Contact by email

On our website we offer you the possibility of contacting us by email. Please note that unencrypted communication via email is not secure. It cannot be ruled out that data transmitted in this way may be read, copied, modified or deleted by unauthorized persons. The personal data that you provide as a result of contacting us via an email inquiry will only be processed for the purpose of handling your email inquiry. Transfer to third parties only takes place if this is necessary for the purpose of handling this communication. The legal basis for this processing is Article 6(1)(b) GDPR. Your personal data will be deleted when they are no longer required to fulfill the purpose of your communication. We would like to point out that your messages may have to be stored within the scope of legally existing retention obligations. In this case, the legal basis is Article 6(1)(c) GDPR.

11. Newsletters

Newsletters are not offered at the moment.

12. Security

We have taken technical and organizational measures to secure our website and other systems against loss, destruction, access, alteration or distribution of your data by unauthorized persons. In particular, your personal data provided in the contact form will be transmitted in encrypted form. We use the TLS 1.2 (Transport Layer Security) coding system.

13. Cookies and similar technologies

We only use cookies or comparable technologies where they are absolutely necessary to enable the functionality of our offer (see Section 25 TTDSG (German Telecommunications-Telemedia Data Protection Act)). The legal basis for this is Article 6(1)(f) GDPR.

Cookies are small text files that are stored on your computer when you visit our website. Comparable technologies are so-called web storage techniques (also called "local data" and "local memory"); here, data are stored locally in the memory of your browser (known as the "cache").

We only use the technically necessary cookies PHPSESSID and wp-wpml_current_language. These are deleted at the end of the session.

14. Web analytics

We use the open source software Matomo to analyze and statistically evaluate the use of the website. The legal basis for the use of Matomo is Article 6(1)(f) GDPR. The legitimate interest consists in the demand-oriented design of our website and evaluation of the use of the website. We have installed Matomo locally on our server. The information is not passed on to third parties. Only information that your browser automatically sends when you call up our website is processed; we do not use cookies or comparable technologies. IP addresses are anonymized and no aggregation of usage data takes place. Information obtained to recognize users is not used for any other purpose. The information is deleted after 180 days.

15. Social media

We maintain publicly accessible profiles on social networks. The specific social networks used by us can be found below.

Social networks such as Facebook etc. can generally analyze your user behavior extensively when you visit their website or a website with integrated social media content (e.g. Like buttons or advertising banners). Visiting our social media sites triggers numerous processing operations relevant to data protection.

Specifically: If you are logged into your social media account and visit our social media site, the operator of the social media portal can assign this visit to your user account. However, your personal data may also be collected under certain circumstances if you are not logged in or do not have an account with the respective social media portal. In this case, this data collection takes place, for example, via cookies that are stored on your terminal device or by recording your IP address.

With the help of the data collected in this way, the operators of the social media portals can create user profiles in which your preferences and interests are stored. In this way, interest-based advertising can be displayed to you inside and outside the respective social media site. If you have an account with the respective social network, the interest-based advertising may be displayed on all devices on which you are or were logged in. Please also note that we cannot track all processing on the social media portals. Depending on the provider, further processing operations may therefore be carried out by the operators of the social media portals. For details, please refer to the terms of use and privacy policies of the respective social media portals.

Legal basis

Our social media sites are intended to ensure an informative presence on the Internet. This is a legitimate interest within the meaning of Article 6(1)(f) GDPR. In necessary cases, the legal basis is also Article 6(1)(a) GDPR. The analysis processes specifically initiated by the social networks may be based on other legal bases to be specified by the operators of the social networks (e.g. consent within the meaning of Article 6(1)(a) GDPR).

Controller and assertion of rights

If you visit one of our social media sites, we are jointly responsible with the operator of the social media platform for the data processing operations triggered during this visit. In principle, you can assert your rights (information, rectification, erasure, restriction of processing, data portability and complaint) both against us and against the operator of the respective social media portal.

Please note that despite the joint responsibility with the social media portal operators, we do not have full influence on the data processing operations of the social media portals. Our options are largely determined by the corporate policy of the respective provider.

Storage duration

The data collected directly by us via the social media site will be deleted from our systems as soon as the purpose for storing them no longer applies, you request us to delete them or revoke your consent to store them. Stored cookies remain on your terminal device until you delete them. Mandatory statutory provisions - in particular retention periods - remain unaffected.

We have no influence on the storage period of your data that are stored by the operators of the social networks for their own purposes. For details, please obtain information directly from the operators of the social networks (e.g. in their privacy policy, see below).

Specific social networks

Facebook

We have a profile on Facebook. The provider is Meta Platforms Ireland Limited, 4 Grand Canal Square, Dublin 2, Ireland. For details, see Facebook's privacy policy: <https://www.facebook.com/about/privacy/>

YouTube

We use the YouTube.com platform to make our own videos publicly available for promotional purposes. On our website we link to our channel on YouTube. The provider of YouTube is Google Ireland Limited, Gordon House, Barrow Street, Dublin 4, Ireland. If you follow a corresponding link by clicking on it, YouTube stores and uses data (IP address and other personal data) from you for the provision of the service and for its own business purposes. However, it cannot be ruled out that your personal data will be transferred to insecure third countries such as the USA. For more information on privacy by YouTube (Google), please visit: <https://www.google.com/policies/privacy/>

Instagram

We have a profile on Instagram. The provider is Meta Platforms Ireland Limited, 4 Grand Canal Square, Dublin 2, Ireland. On our website we link to this profile. If you follow a corresponding link by clicking on it, this provider stores and uses data (IP address and other personal data) from you for the provision of the service and for its own business purposes. However, it cannot be ruled out that your personal data will be transferred to insecure third countries such as the USA.

For more information, please see Instagram's privacy policy: <http://instagram.com/about/legal/privacy/>

LinkedIn

We use LinkedIn. The provider is LinkedIn Ireland Unlimited Company, Wilton Place, Dublin 2, Ireland. On our website we link to this profile. If you follow a corresponding link by clicking on it, this provider stores and uses data (IP address and other personal data) from you for the provision of the service and for its own business purposes. However, it cannot be ruled out that your personal data will be transferred to insecure third countries such as the USA. LinkedIn uses advertising cookies. If you wish to disable LinkedIn advertising cookies, please use the following link: <https://www.linkedin.com/psettings/guest-controls/retargeting-opt-out>. For details on their handling of your personal data, please refer to LinkedIn's privacy policy: <https://www.linkedin.com/legal/privacy-policy>.

16. Other functions and content

If we use additional functions and content (e.g. map or font services) on our website, by means of which we or the provider of the services process personal data from you, we will inform you about this at this point.

d.vinci

You have the opportunity to apply online for advertised positions on our website. The personal data thus communicated to us will be processed exclusively for the application process. We use software from d.vinci for this purpose. The service provider is d.vinci HR-Systems GmbH, Nagelsweg 37-39, 20097 Hamburg. The legal basis is Article 6(1)(f) GDPR. Our legitimate interest is the design of a smooth application process. We have concluded an order processing contract with the service provider in accordance with Article 28 GDPR. Your personal data will be processed exclusively within the EU/EEA.

Applicants are welcome to contact us regarding the method of application submission or to send us the application by mail.

17. Links to other websites

Where we provide links to websites of other organizations, this privacy policy does not apply to the processing of personal data by that organization. We therefore recommend that you read the privacy notices on the other websites you visit.

18. Recipients and data transmission

We have bundled certain data processing operations in our company. These can be performed centrally by our individual divisions, e.g. for processing inquiries. External contractors and service providers (e.g. logistics companies or IT service providers) may also be used to ensure our tasks and fulfill our contracts. In addition, data may go to recipients to whom we are obligated or entitled to disclose data due to contractual or legal obligations or on the basis of your consent.

19. Data transfer to third countries

Data will only be transferred to third countries (countries outside the EU and the European Economic Area EEA) if this is necessary for the execution of a contract/order/business relationship, including the initiation thereof, or if it is permissible due to our legitimate interest or your consent, and only in compliance with the data protection requirements stipulated for this purpose.

Note on data transfer to the USA

Services from companies based in the USA are integrated into our website. In the course of using these services, personal data may be transmitted to US servers of the respective service providers. We would like to point out that the USA is not a safe third country within the meaning of EU data protection law. US companies are obliged to hand over personal data to security authorities without you as the data subject being able to take sufficient legal action against this. Therefore, it cannot be completely ruled out that US authorities (e.g. intelligence agencies) process, evaluate and permanently store your data located on US servers for surveillance purposes. We have no influence on these processing activities.

20. Deletion of your data

We process your personal data only for as long as is necessary to fulfill the respective purpose or until a legal basis for the processing (e.g. revocation of consent to data processing) no longer exists. In doing so, we observe the existing statutory retention and storage periods.

21. Your rights

You have the right:

- to receive information free of charge about the personal data we have stored about you (right to information)
- to request confirmation as to whether we are processing personal data relating to you (right to confirmation)
- to demand from us that the personal data concerning you be deleted by us without undue delay, provided that their processing is no longer necessary and the further requirements of the GDPR for deletion are also met (right to erasure)
- to demand the immediate rectification and completion of inaccurate personal data concerning you (right to rectification)
- to request restriction of the processing of your personal data (right to restriction of processing)
- to receive the personal data concerning you in a structured, commonly used and machine-readable format (right to data portability)
- to object to the processing of your personal data (right to object)
- You have the right not to be subject to a decision based solely on automated processing - including profiling - which produces legal effects concerning you or similarly significantly affects you (right to decision in individual cases).
- to revoke your consent to the processing of your personal data at any time with effect for the future.
- to complain to the supervisory authority responsible for data protection if you believe that the processing of personal data concerning you violates the GDPR (right to complain).

For further information on your rights, please contact our data protection officer.

22. Changes to our privacy policy

In order to ensure that our privacy policy always complies with the current legal requirements, we reserve the right to make changes at any time. This also applies in the event that the privacy policy has to be adjusted due to new or revised services, for example new services.

23. Data protection information according to Article 13/Article 14 GDPR

You can find information on data protection at <https://amk-group.com/de/datenschutzerklaerung/>.